

MINUTES

MEETING OF THE BOARD OF TRUSTEES OF THE FRANKLIN LAKES PUBLIC LIBRARY

January 4, 2024

(Franklin Lakes Public Library)

Meeting held via a Telephone Conference call and Zoom Video

Present: Fink, Kampschmidt, Kahwaty, Leone, Luciano, Maceri, McCarthy, Penna, Swist, Vartabedian

Absent: Strauss

By invitation: DeLuccia, Parete

I. Call to Order

President Leone called the meeting to order at 6:00 PM.

II. President's Announcement Regarding Open Meeting Act

President Leone read an announcement stating that, in accordance with the **Open Public Meetings Act**, adequate notice of the meeting has been given to the *Suburban News*, *The Record* and has been posted on the Library bulletin board and filed with the Franklin Lakes Municipal Clerk. Electronic notice of this meeting has been provided by posting notice on the Library's website, www.franklinlakes.library.org. All information pertaining to the meeting, including how the public can participate and submit public comments, has been publicized on the Library's website. This meeting will be recorded with audio only.

III. Roll Call

Roll Call was taken.

IV. New Business

A. On behalf of the Nominating Committee, Trustee Swist presented the following slate of officers for calendar year 2024.

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|-------------------------|-----------------|
| ▪ President | Trustee Leone |
| ▪ Vice President | Trustee Luciano |
| ▪ Treasurer | Trustee Strauss |
| ▪ Secretary | Trustee Swist |

A motion was made and passed to accept the proposed slate of Officers for 2024 (Swist, Kampschmidt).

B. The 2024 Committees were announced by President Leone:

- **Finance**
- **Personnel**
- **Policy**

- **Building and Technology**
- **Nominating**
- **Liaison to the Friends of the Library**

President Leone requested that each Board member email him their preference as to which committee(s) they would like to chair and on which committees they would like to participate. Three to four members are on each committee, and President Leone stressed that continuity as well as cross-training are important components of the committees. The Committee Chairs and members will be announced at the January 22, 2024 Board meeting.

Director Fink and President Leone officially read the following "Acknowledgements" into the minutes.

1. 2024 Certificate of Agreement with BCCLS - the Franklin Lakes Library is compliant with all requirements of membership. The agreement will be signed and submitted to the BCCLS Office.
2. Acknowledgement that the Borough of Franklin Lakes provides and the Library reimburses for the following services and/or includes the Library in its annual contracts for: health care benefits, liability and workman's compensation insurance, PERS/NJDCRP contributions, QPA services and electrical work.
3. Acknowledgement of Columbia Bank as the primary banking facility.
4. Acknowledgement of Garbarini & Co. as the Library's Auditor for the year 2023 finances. The 2023 Audit is scheduled for Friday January 26, 2023.

V. President's Announcements

President Leone announced that all three Library Board members whose terms expired as of December 31, 2023 have been re-appointed to their seats. Trustees Penna and Swist will serve for five years and Trustee McCarthy for one year.

President Leone welcomed new Council Liaison Michele DeLuccia to the Library Board.

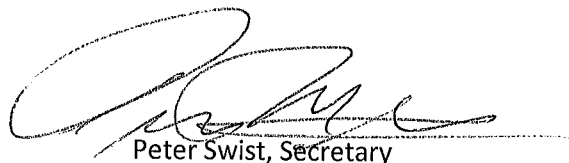
President Leone noted that the January 22, 2024 and February 26, 2024 Library Board meetings will be held via Zoom. The March 18, 2024 Board meeting will be in-person.

President Leone also reminded all Board members to review the new Policy manual as that will be voted on at the January 22, 2024 Board meeting.

VI. Adjournment.

The meeting was adjourned at 6:15 PM.

Respectively Submitted,



Peter Swist, Secretary